

Street Closure Permit

City of Pittsburgh Permit Fee: \$125+

Billing: Please provide your departmental account number for billing purposes.

Deadline: For events with attendance less than 5,000, please submit all requests at least 35 days prior to the requested closure. For any event with expected attendance of more than 5,000, please submit requests 120 days prior to the requested closure.

Approvals: Requests will be reviewed internally prior to submission to the City of Pittsburgh. Following submission to the city, Government Relations and Advocacy will provide updates to the approval status.

Please note - Set Up Arrangements: Initiate contact with the following University departments. *Fees may be charged for services and are separate from the City of Pittsburgh permit fee.*

- Furniture, tables, chairs, electrical, trash removal/grounds crew – facmgmt.pitt.edu (412-624-8809)
- Police services are required from event start to event finish if closing a street. Contact Pitt Police – Commander Robert Holler – rlh33@pitt.edu (412) 624-4040 and Lt. James Kenna – jfk5@pitt.edu (412) 624-4040

Parking Space/Meter Permit

Pittsburgh Parking Authority Permit Fee: \$30 per parking space per day

Billing: Please provide your departmental account number for billing purposes.

Deadline: Please submit all requests at least 35 days prior to the date(s) need.

Approvals: Requests will be reviewed internally prior to submission to the Pittsburgh Parking Authority. Following submission to the PPA, Government Relations and Advocacy will provide updates to department on approval status.

Field Permits

City of Pittsburgh Permit Fee: Varies by request

Billing: Please provide your departmental account number for billing purposes.

Deadline: Please submit your request at least 30 days prior to the date(s) needed.

Approvals: Requests will be reviewed internally prior to submission to the City of Pittsburgh. Following submission to the city, Government Relations and Advocacy will provide updates to the approval status.

Encroachment/Machinery/Lane Variance Permits

City of Pittsburgh Permit Fee: Varies by request

Billing: Please provide your departmental account number for billing purposes.

Deadline: Please submit your request at least 30 days prior to the date(s) needed.

Approvals: Requests will be reviewed internally prior to submission to the City of Pittsburgh. Following submission to the city, Government Relations and Advocacy will provide updates to the approval status.